



ChangeWorks inc

Providing Customized Training & Consulting

Contact Us:

Address:

ChangeWorks, Inc.
11621 Wedd Street, #6
Overland Park, KS 66210

Telephone:

(800) 882-0669
(913) 499-7096

Web:

www.ChangeWorks1.com

Email:

changeworks@msn.com

Clients:

American Century

US Air Force

US Army

Bayer, Inc.

EPA

NASA

National Geospatial-
Intelligence Agency

US Dept of Education

About Us:

ChangeWorks, Inc. is a small, woman-owned business that has been providing customized training and consulting for clients in both the public and private sectors for more than ten years. Our success comes from listening to clients and designing programs and workshops that address the needs of their organizations. **ChangeWorks'** associates work with fifteen government agencies and numerous private companies, both nationally and internationally, delivering more than 250 days of training annually.

Workshops:

Belief Based Learning

- Main Route ©
- Change
- Coaching / Supervision
- Communication / Conflict
- Diversity

Negotiation

- Interest-based Bargaining
- Influence
- Building Labor-management Partnerships
- Alternative Dispute Resolution

Superb Customer Service

- Internal / External
- Sales / Negotiation
- Customer-focused Listening
- Quality

Communication

- Writing
- Listening
- Powerful Presentations
- Creative Use of Conflict
- Effective Human Interaction

Facilitation

- Effective Meetings
- Consensus Building
- Conflict Resolution
- Advanced Facilitation

Specialized Services

- Staff Retreats
- Strategic Planning
- Train-the-trainer



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Federal Aviation Agency

US Navy

National Reconnaissance
Office

Pfizer

Social Security
Administration

US Dept of Agriculture

Developing People

- Supervisors' Changing Roles
- Leaders
- Managers
- Performance Systems
 - Standards
 - Appraisals
 - Coaching for Excellence

Teams

- Effective Teamwork
- Self-managed Teams
- Stalled Teams
- Team-based Performance Measures

Technical

- Project Management
- Technical Writing
- Briefings / Presentations
- Finance / Cash Flow / Accounting
- Problem Solving & Decision Making

Why Choose ChangeWorks?

People rarely stumble because of job-specific skills; they fail in interaction with others. **ChangeWorks'** customized and highly interactive training provides skills for immediate application.

ChangeWorks is a General Services Administration (GSA) schedule vendor, which permits us to give you the most favorable client pricing. **ChangeWorks** is listed on the GSA Advantage (<http://www.gsadvantage.gov/>) and the Small Business Administration (SBA) Pro-net (<http://pro-net.sba.gov/>) web sites.

We are looking forward to the opportunity to work with you. Please contact Cherryl Mitchell at **ChangeWorks, Inc.** for more detailed program information.